FILE & SERVE

- Began November 2011
- Completed June 2013

Odyssey

October 9 th	Mini-Pilot	Criminal	Subsequent
November 20 th	Pilot in 7 th Circuit	Criminal	Subsequent
January 29 th 2014	Statewide	Criminal	Subsequent
March 2014	Pilot	Civil/Non-Juv	Subsequent
June 2014	Statewide	Civil/Non-Juv	Subsequent
August 2014	Pilot	Civil/Non-Juv	Initial
October 2014	Statewide	Civil/Non-Juv	Initial
November 2014	Statewide	Criminal	Sub/Universal
January 2015	Statewide	Civil/Non-Juv	Sub/Universal
March 2015	Statewide	Civil/Non-Juv	Initial/Universal

Timeline

- Wednesday, January 29, 2014
- Criminal Subsequent Only

Statewide

- End of 2014
- Similar to Pacer

e-Access

Paper on Demand

July 2014

- Stipulations -
 - 7 days to file Notice of Endorsement
- File up until 11:59 pm



- Can be filed
- Filed as non-docketable/not included on appeal
- File motion to make part of the record
- Local rules

Briefs

- Criminal Initial
- Sealed documents
- Discovery
- Administrative Records
- Proposed Orders coming soon

Not filed

Redaction

 (original & redacted version)

• e-Signature (include date)

Supreme Court Rule 13-12

- Webinars Weekly
 - Wednesdays @ 2pm
- Self-Study training videos
- Users Guides
- FAQ
- Training Event for Civil Pilot

Training

- Used in Minnesota
- Used in North Dakota
 - Mandatory July 2013
 - •Increased 5,000 to 16,000 daily

Odyssey

- Set up and maintaining Users/Attorneys
- Passwords
- Payment Accounts
- Recommend 2 admins

Firm Admin

- •1 email = 1 account
- •2 firms = 2 email accounts

Firms

- Check popup blockers
- Silverlight required
 - ► MS version of Adobe Flash
- IE 11 not compatible
 - ➤ Use Firefox/Chrome
- Macintosh compatible
- iPad available 2014 Q2

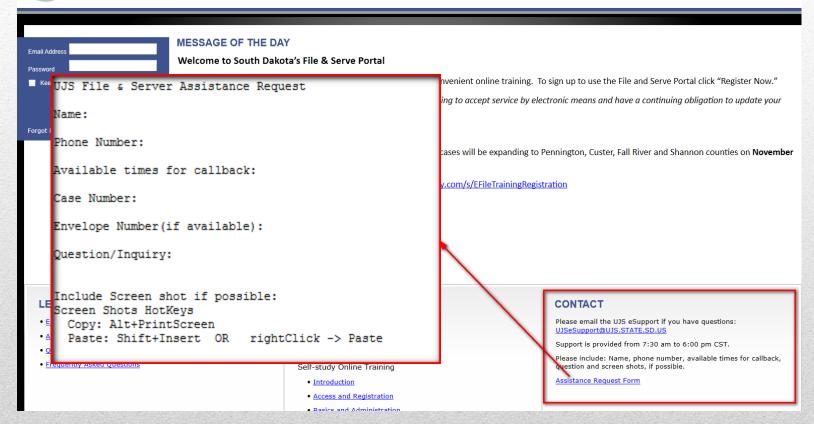
Compatibility

• UJS Support
Limited to Email request

• Use Form on Site
Include requested information

F&S Support





Assistance Request

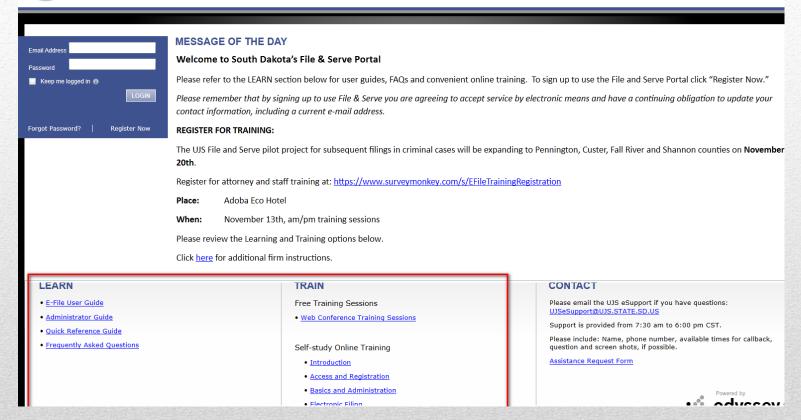
- PDF only
- Save as searchable PDF
- Scanned docs accepted
- Color docs converted to b&w may be rejected as "Not legible"
- 300 x 300 resolution

Filed Documents

- Notification emails could be considered a SPAM attack by email provider
- Firm Admin 'backup' account

Things Learned





Training - Signon Screen

? Odyssey File and Serve. The Help You Need for Successful e-Filing.

e-Filing References and Resources

For support information and regular updates regarding South Dakota e-Filing, please click the go button:

South Dakota Unified Judicial System ▼





Find an Answer e-File User Guide Firm Admin - Adding Attorney to Firm Quick Start Guide Firm Admin - Adding New Users to Administrator Firm Guide Firm Admin - Registering as a Firm Online Training Administrator e-File FAQs Firm Admin - Setting Up a **I** SC Rule 13-12 Payment Account as Firm Admin Time Line Independent User - Register Users E-Filing Document into Existing Firm



Training - Help Screen

- Wednesday, January 29, 2014
- Criminal Subsequent Only

Statewide